



Hiring Bonus available for this position!

International Crankshaft Inc. is North America's most reliable crankshaft forging company to the automotive market in Georgetown, Kentucky.

As the Georgetown / Scott County Chamber Business of the Year, we seek a multi-skilled individual for the open position of: **Shipping**

General Job Description:

- Safely operate a seated forklift
- Load trucks in organized and safe manner
- Use ERP system to complete shipping tasks
- Ensures proper staging of finished goods for timely loading of trucks
- Accurately document department data / complete required paperwork
- Maintain and manage "first in/first out" inventories
- Maintain warehouse organization
- Prepare and send ASN to customer
- Other duties as assigned

Minimum Skill Required:

- Adhere to all safety policies
- Warehouse Shipping experience preferred
- Prior forklift experience preferred
- Perform computer functions
- Good communication skills
- Ability to train others as needed
- Work as a team

Educational Requirements:

- High school diploma or equivalent
- Proficient in speaking, reading, and writing English.

Job Type: Full-time, hourly



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Analysis of Physical Demands of: Material Handling – Shipping

Physical Demand Level: X Light Medium Heavy

Please keep in mind that ICI is a non-temperature controlled work environment. Hot in the summer / cold in the winter. There is NO heat or air conditioning on the production floor. There are fans to circulate air, and the bay doors are often open to allow fresh air in the plant.

Physical Requirements (include weight where applicable):

	Occasionally	Frequently	Constantly	Weight
Sit		X		
Stand	X			
Walk	X			
Lift	X			30 LBS.
Carry	X			30 LBS.
Reach	X			
Bend / Twist	X			
Grip	X			
Push / Pull	X			
Squat	X			
Climb	X			
Above Head	X			
Kneel	N/A	N/A	N/A	N/A
Stoop	N/A	N/A	N/A	N/A

Can job duties be modified to accommodate prescribed work restrictions? **Not generally, however, will evaluate each incident based on type of restrictions and length of time. Decision based on work currently available.**

Tools / Machines Used: Clerical duties using paper, pen, computer, and forklift in extreme hot and cold temperatures.

Light Work: Exerting up to 20 lbs. of force occasionally, and or up to 10lbs. frequently.

Medium Work: Exerting up to 20 – 50 lbs. of force occasionally and or 10 to 15 lbs. frequently, and or up to 10 lbs. constantly to move objects.

Heavy Work: Exerting up to 50 – 100lbs. of force occasionally, and or 25 - 50 lbs. frequently, and or 10 - 20lbs. constantly to move objects.

Occasionally: Activity exists less than 1/3 of the time.

Frequently: Activity exists for 1/3 or 2/3 of the time.

Constantly: Activity exists 2/3 or more of the time.