

# Manager of Internal Quality

## Job purpose

Reporting to the Director of Engineering, the Manager of Internal Quality is responsible for establishing strategic plans, policies, and procedures to ensure the company's quality standard is met. The Manager of Internal Quality searches for new technology and implements into our quality process to improve production quality. The Manager of Internal Quality is responsible for effectively utilizing specialists with quality-related skills to meet internal needs and expectations and for providing information to the Customer Quality section.

## Duties and responsibilities

- Oversees and participates in the recruitment, hiring, and training of team members
- Conducts performance evaluations that are timely and constructive
- Maintain the company's quality program toward the IATF16949 Standard through documentation, training, and implementation
- Coordinate the detailed quality planning with team, other staff, Customer Quality section and department managers
- Develops, implements, and assures compliance with all quality procedures and directives
- Designs and implements quality training programs to key personnel and specialists with quality-related skills.
- Evaluate the results of surveys conducted by quality-related specialists, and accurately report the information to the Customer Quality section and the Department/Section requested to conduct the survey
- Performs other duties as assigned
- Proactively addresses and corrects all unsafe behaviors and conditions

## Qualifications

Qualifications include:

- Associate or bachelor's degree required
- 5 years of supervisory experience
- 7-10 years of quality experience
- Experience in manufacturing or similar environment
- Strong written and verbal communication skills

## Working conditions

Requires working in open office with occasional visits to shop floor.

## Direct reports

Exempt Internal Quality Specialist(s), Non-exempt Patrol Inspectors